

EJK Mini-Grant: Final Report Instructions

Your Final Report must include the following five elements:

1. Report/Letter:

- a. Describe the activities and attendance
- b. Did you reach your program goal?
- c. How did the actual program differ from your proposal?
 - i. What worked? What didn't work? What would you do differently?
What surprised you?

2. Educator Statement:

- a. What was the most rewarding aspect of creating and implementing your mini-program?
- b. What part of your mini-grant program was most valuable to your students/participants?
- c. What was most gratifying to you about being awarded a mini-grant?

3. Student/Participant Statements:

- a. What was something new you learned?
- b. What surprised you?
- c. What was your favorite part of the program?

4. Photographs of Program: (at least 5 photos of each stage) showing:

- a. Preparation for program
- b. Student engagement in program activities
- c. Final outcome, students with their finished work.

5. Please include any of these other formats that apply:

- a. announcements, flyers and articles
- b. audio, video or powerpoint presentations
- c. web, facebook, or social media (posts or links)